



Paralegal Studies Academy

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In partnership with Enterprise State Community College, the Pike County School System is offering this exciting new academy to students who are interested in a future working in the legal profession. The successful completion of this program will lead to an Associate's Degree and prepare students for a rewarding career.

According to the U.S. Department of Labor (www.onetonline.org), paralegals or legal assistants are qualified and responsible for the following tasks:

- Prepare affidavits or other documents, such as legal correspondence, and organize and maintain documents in paper or electronic filing system.
- Prepare for trial by performing tasks such as organizing exhibits.
- Prepare legal documents, including briefs, pleadings, appeals, wills, contracts, and real estate closing statements.
- Meet with clients and other professionals to discuss details of case.
- File pleadings with court clerk.

Paralegals perform a vital role within the legal system. You could have a future as a paralegal through this wonderful program with the Pike County School System and in cooperation with Enterprise State Community College (ESCC). About 30% of current paralegals hold an Associate's Degree.



The U.S. Department of Labor estimates that the paralegal field has a bright outlook for employment over the next 10 years (15% increase in available employment). As a paralegal, individuals are expected to earn a salary averaging around \$49,500 ($\pm \$23.80/\text{hr}$) – based on national statistics (www.onnetonline.org).

The Associate of Applied Science Degree includes a full complement of general studies courses paired with these core concentration courses:

- BUS 263 Legal and Social Environment of Business
- PRL 101 Introduction of Paralegal Study
- PRL 102 Basic Legal Research and Writing
- PRL 160 Criminal Law and Procedure
- PRL 192 Selected Topics: Alabama Legal System (Torts)
- PRL 230 Domestic Law
- PRL 240 Wills, Estates, and Trusts
- PRL 262 Civil Laws and Procedures
- PRL 291 Internship in Paralegalism
- WKO 101 Workplace Skills Development I